

Chinese Community United Methodist Church

Expense Reimbursement Voucher

CCUMC Treasure		
Date	Ck #	Ck Amt

Attach receipts to show proof of purchase.

Circle total amount to be reimbursed on each receipt.

Make reimbursement check payable to: _____

	Receipt Date	Type of Expense	Amount
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
		(e-total)	\$0.00
		Total	

Requested by: _____ Date: _____

Authorized by: _____ Date: _____

CCUMC Acct#	Amount
(e-total)	\$0.00
Total	